

**TWIN VALLEY COMMUNITY LOCAL BOARD OF EDUCATION**  
**MINUTES OF THE BOARD MEETING HELD ON**  
**Monday, May 18, 2015 – 6:30 P.M.**  
**Twin Valley South – Media Center**  
**Regular Meeting**  
*Traditional Values...Terrific Kids*

**I. OPENING:**

**A. Call to Order**

Vice-President Randolph called the meeting to order.

**B. Roll Call**

Members present and answering roll call were: Mr. Tim Beneke, Mr. Jason DeLong, Mr. Sean Maggard, and Mr. Michael Randolph. Mr. James Pemberton was absent.

**C. Pledge of Allegiance**

Mr. DeLong led the Pledge of Allegiance.

**D. Invocation**

Mr. Randolph led the invocation.

**E. District Mission Statement**

Mr. Beneke read the District Mission Statement.

**F. Adoption of the Agenda**

Resolution 47.15 Motion was made by Mr. DeLong, seconded by Mr. Maggard, to approve the May 18, 2015 Regular Board Meeting agenda with an addendum in Personnel Employment Classified Item J added.

Roll Call:

Yes: All

No: None.

Vice-President Randolph declared the motion carried 4-0.

**II. APPROVAL OF MINUTES:**

Resolution 48.15 Motion was made by Mr. Beneke, seconded by Mr. DeLong, that the Minutes of the April 27, 2015 Regular Board Meeting be approved.

Roll Call:

Yes: Beneke, DeLong, Randolph

No: None

Abstain: Maggard

Vice-President Randolph declared the motion carried 3-0-1.

Resolution 49.15 Motion was made by Mr. Beneke, seconded by Maggard, that the Minutes of the March 27, 2015 Special Board Meeting be approved.

Roll Call:

Yes: Beneke, Maggard, Randolph

No: None

Abstain: DeLong

Vice-President Randolph declared the motion carried 3-0-1.

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**III. RECOGNITION OF PUBLIC – AGENDA ITEMS ONLY:**

None

**IV. ADMINISTRATIVE REPORTS**

- A. Mr. Kyle Mahan/Mr. William Wingereid – Director of Food Service – The food service report was provided.
- B. Mr. Lee Myers/Mr. Jeff Tully – Director of Transportation and Facilities –Mr. Tully provided his report.
- C. Mr. Scott Cottingim – 7-12, Principal – Mr. Cottingim provided his report.
- D. Ms. Patti Holly – K-6, Principal – Ms. Holly provided her report.
- E. Dr. Marvin Horton – Director of Pupil Services – Dr. Horton shared his report.

**V. BOARD MEMBER COMMENTS**

Mr. Maggard apologized for missing last month's meeting. He congratulated baseball, track, and Science Fair winners.

Mr. Randolph read a statement on behalf of Mr. Pemberton thanking Mr. Tully for his assistance with the HVAC issue during the Danielle's Dance Recital.

**VI. DISCUSSION/INFORMATION ITEMS**

- A. OSBA Policy Updates – Second Reading – Dr. Moore discussed the policy updates for the quarter.
  - AFC-2/GCN-2, Evaluation of Professional Staff (Administrators)
  - IGBE, Remedial Instruction
  - IGBEA, Reading Skills Assessments and Intervention
  - IJA, Career Advising
  - JEC, School Admission
  - JEE, Student Attendance Accounting
  - KG, Community Use of School Premises
  - JP, Positive Behavioral Interventions and Supports

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- B. Property Tax Renewals – Dr. Moore and Mrs. Tait shared that we are approaching renewal of our operating & emergency levies. The district is planning to put the operating and emergency renewal levies on the November ballot.
- C. Blizzard Bags/E-Days – Mrs. Williams presented information regarding Blizzard Bags/E-days

**VII. BOARD MEMBER REPORTS**

Mr. Beneke, Student Achievement Liaison – Mr. Beneke thanked Mr. Cottingim & Ms. Dils.

Mr. DeLong, Legislative Liaison – None

Mr. Maggard, District Athletic Council Liaison – Mr. Maggard said there will be a golf team this fall.

**VIII. TREASURER'S REPORT**

Resolution 50.15 Motion was made by Mr. Maggard, seconded by Mr. DeLong to approve items A through F.

Roll Call:

Yes: All

No: None

Vice-President Randolph declared the motion carried 4-0.

A. Financial Reports

The Board approved the Financial Reports as submitted.

B. Payment of Bills

The Board approved payment of bills as submitted.

C. Return of Advance Funds

The Board approved the following return of advance:

\$40,000.00 returned to 001 General Fund from 006-000 Cafeteria Fund.

D. Five-Year Forecast

The Board approved the Five-Year Forecast.

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E. Accept Donation

The Board accepted the donation of three (3) pre-paid \$100.00 cards for participation in National School Lunch Survey.

F. Accept Donation

The Board accepted the donation of \$1,866.00 from Twin Valley Rod and Gun Club for archery supplies.

**IX. OLD BUSINESS:**

None.

***ADOPTION OF CONSENT CALENDAR – NEW BUSINESS***

Resolution 51.15 Motion was made by Mr. Maggard, seconded by Mr. Beneke that Employment – Certified Item A through Employment Item J be approved.

Roll Call:

Yes: All

No: None

Vice-President Randolph declared the motion carried 4-0.

**X. NEW BUSINESS:**

A. Membership in the Ohio High School Athletic Association

The Board approved the membership for 2015-2016 in the Ohio High School Athletic Association.

B. Preble County Educational Service Center Service Agreement

The Board approved the 2015-2016 Preble County ESC Service Contract Agreement for \$344,735. [Exhibit A]

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C. Pay to Participate Fee for 2015-2016 School Year

The Board approved the Pay to Participate Fee of \$60.00 for all extracurricular activities starting in the 2015-2016 school year.

D. OSBA Policy Updates

The Board approved the following Ohio School Board Association policy updates:

AFC-2/GCN-2, Evaluation of Professional Staff (Administrators)

IGBE, Remedial Instruction

IGBEA, Reading Skills Assessments and Intervention

IJA, Career Advising

JEC, School Admission

JEE, Student Attendance Accounting

KG, Community Use of School Premises

JP, Positive Behavioral Interventions and Supports

E. Mental Health Contract

The Board approved the School Based Mental Health Services Contract with Gebhart Counseling Solutions, LLC for \$11,500 for services July 1, 2015 through June 30, 2016 [EXHIBIT B].

F. Duty Calendar

The Board approved the 2015-2016 School Year Staff Duty Calendars. [EXHIBIT C]

G. Food Service Employee Handbook

The Board approved the Food Service Employee Handbook as presented. [EXHIBIT D]

H. Food Service Student Worker Handbook

The Board approved the Food Service Student Worker Handbook as presented. [EXHIBIT E]

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I. Activating and Energizing Girls in Science (AEGIS), 2015 Conference

The Board approved the three day, overnight AEGIS conference for the following students and their advisor to be held Monday, June 8, 2015 through Wednesday, June 10, 2015:

Mrs. Cathy Ackerman, Advisor  
Alyssa Earich, Student  
Erin Tebbe, Student  
Hannah Pemberton, Student  
Ava Benner, Student

J. Duty Calendar

The Board approved the revision of the 2014 – 2015 school year Technology Manager duty calendar. [EXHIBIT F]

***ADOPTION OF CONSENT CALENDAR – PERSONNEL***

Resolution 52.15 Motion was made by Mr. Maggard, seconded by Mr. Beneke that Employment – Certified Item A through Employment Supplemental Item G be approved, with Classified Item I voted on separately.

Roll Call:

Yes: All

No: None

Vice-President Randolph declared the motion carried 4-0.

**Employment – Certificated**

A. Two (2) Year Contracts

The Board approved the following individuals to be employed for a two-year teaching contract beginning with the 2015-2016 school year.

Kate Downs, Josh Haburn, Marcus Hileman, Mary Holman, Joseph Lawler,  
Jandee Mowell, Nicholas Randall, Dustin Wilker and Clay Young.

B. Three (3) Year Contracts

The Board approved the following individuals to be employed for a three-year teaching contract beginning with the 2015-2016 school year.

Diana Cain, Tyler Cates, Kelly Lane, Shari LeBrun, Brandon Moore and  
Vicki Unger.

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C. Extended School Year Tutors

The Board Approved Sara Hamilton for tutoring special need students for *extended school year* at the assigned tutor rate starting August 3, 2015 through August 14, 2015.

D. Guidance Counselor, 7-12

The Board accepted the resignation of Amy Dils, effective at the end of the 2014-2015 contact. [EXHIBIT G]

E. Substitute Teacher Roster

The Board approved the amended Preble County Educational Service Center Substitute Teacher roster.

F. Re-employment of Substitute Teachers

The Board adopted the following resolution to re-employ the list of substitute teachers for the 2015-2016 school year.

WHEREAS to prepare for temporary absences of certificated personnel for whom substitute teachers may be needed to provide educational services for students during the 2015-2016 school year, the substitute teachers that were employed during the 2014-2015 school year are re-employed for the 2015-2016 school year. Their services cannot be used during the 2015-2016 school year until they have been properly certified by the Preble County Superintendent.

NOW THEREFORE BE IT RESOLVED that under the provisions of ORC 3319.10, the aforementioned employment action is taken, subject to the established 2014-2015 substitute teacher per diem rate.

G. Extended Day Contract

Recommend the board approve 2.5 extended service days for the 2014-2015 school year at her per diem rate.

**Employment – Classified**

A. Bus Driver Contract

The Board approved the continuing contract for Laura Emerick starting with the 2015-2016 school year.

B. Bus Driver Contract

The Board approved the two-year contract for Tina Cornett for the 2015 – 2016 and 2016 – 2017 school years.

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C. Food Service Contract

The Board approved the 2-year contract for Robin McKinney for the 2015 – 2016 and 2016 – 2017 school years.

D. Educational Aide Contracts

The Board approved the 2-year contracts for the 2015 – 2016 and 2016 – 2017 school years for the following individuals.

Jennifer Denlinger, Debra Fisher and LaDonna Meyers.

E. Head Custodian

The Board hired Kim Tabor as Head Custodian, effective immediately.

F. Custodian Resignation

The Board accepted the resignation of Del Thacker, effective May 8, 2015.  
[EXHIBIT H]

G. Substitute Custodian

The Board hired Susan Selby as substitute custodian, pending background check.

H. Substitute Maintenance

The Board hired James Snyder as substitute maintenance, retroactive to May 13, 2015.

J. Substitute Custodial Employees

The Board approved Andrew Huddleston and Tyler Cates as substitute custodians for summer technology assistance, not to exceed a combined (both employees) 80 hours starting June 8, 2015.

I. Reduction in Force

Resolution 53.15 Motion was made by Mr. Beneke, seconded by Mr. Maggard that the current employment contract of Jennifer DeLong be suspended due to reduction to number of pupils served by her current position as Special Education Aide.

Roll Call:

Yes: Beneke, Maggard, Randolph

No: None

Abstain: DeLong

Vice-President Randolph declared the motion carried 3-0-1.



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**Employment – Supplemental**

A. Site Manager

The Board hired Tony Augspurger as the 2015 OHSAA Baseball Tournament Site Manager, at a cost of \$35.00 per event.

B. Ticket Manager

The Board hired Darcy Robinson as the 2015 OHSAA Baseball Tournament Ticket Manager, at a cost of \$35.00 per event.

C. Field Prep

The Board hired John Bassler for the 2015 OHSAA Baseball Tournament as Field Prep, at a cost of \$35.00 per event.

D. Field Prep

The Board hired Cory Bassler for the 2015 OHSAA Baseball Tournament as Field Prep, at a cost of \$35.00 per event.

E. Field Prep

The Board hired Eric Staggs for the 2015 OHSAA Baseball Tournament as Field Prep, at a cost of \$35.00 per event.

F. 2015-2016 Supplemental Extracurricular Positions

The Board employed the following individuals for the respectively listed supplemental contracts for the 2015-2016 school year, pending background check and current Pupil Activity Permit.

**Supplemental Contracts 2015-2016**

Tony Augspurger	Basketball-Varsity, Boys	Chad Newport	Soccer- Varsity, Girls
Tyler Cates	Football- Varsity	Steve Sizemore	Soccer- Reserve, Girls 50%
Pat Shockey	Football- Reserve	Katie Sizemore	Soccer-Reserve, Girls 50%
James Harless	Football- Reserve	Leslie Roberts	Volleyball- Varsity
Tom Byrd	Football- Reserve	Jandee Mowell	Volleyball-JV
Tyler Cates	Football- Summer	Kylie Moore	Cheer- Varsity
Pat Shockey	Football- Summer	Eric Staggs	Soccer- Varsity, Boys
Tom Byrd	Football- Summer	Richie Faber	Cross Country- MS
James Harless	Football- Summer	Richie Faber	Cross Country- HS
Dustin Wilker	Football-MS		
Cory Bassler	Football- MS		

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G. Junior High Wrestling Coach

The Board approved James Wagers for the 2014 – 2015 Junior High Wrestling Coach supplemental, retroactive to November 14, 2014, pending current Pupil Activity Permit.

**XI. RECOGNITION OF PUBLIC – PUBLIC COMMENTS**

Mrs. Kathy Landwehr said the 7<sup>th</sup> and 8<sup>th</sup> grade band's performance will be tomorrow night.

**XII. JULY BOARD OF EDUCATION MEETING**

Resolution 54.15 Motion was made by Mr. Maggard, seconded by Mr. DeLong that due to a conflict with the Superintendent's calendar, the scheduled Monday, July 27, 2015 Board of Education meeting be moved to Monday, July 20, 2015.

Roll Call:

Yes: All

No: None

Vice-President Randolph declared the motion carried 4-0.

**XIII. EXECUTIVE SESSION**

Resolution 55.15 Motion was made by Mr. Beneke, seconded by Mr. DeLong that Recommend motion for the board to enter into Executive Session for the purpose pertaining to the requirements of ORC 121.22 (G)(1) consideration of personnel matters.

Roll Call:

Yes: All

No: None

Vice-President Randolph declared the motion carried 4-0.

Time In: 7:38 PM

Time Out: 8:44 PM

**Treasurer's Note: Mr. Maggard exited Executive Session and the Board Meeting at 8:15 PM.**

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**XIV. ADJOURNMENT**

Resolution 56.15 Motion was made by Mr. Beneke, seconded by Mr. DeLong that the meeting be adjourned. Meeting adjourned at 8:39 P.M.

Roll Call:

Yes: All.

No: None.

Vice-President Randolph declared the motion carried 3-0.

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President

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Attest: Treasurer